

## **JOB DESCRIPTION**

### **Teacher – September 2024**

**Scale: MPS/UPS + SEN 1**

**1 RESPONSIBLE TO:** Headteacher and Head of School 6 Oaks

**2 RESPONSIBLE FOR:** The students in your charge

### **3 IMPORTANT FUNCTIONAL RELATIONSHIPS**

Students, parents/carers, colleagues, student destinations (employers and/or higher/further education)

### **4. MAIN PURPOSE OF JOB**

1. Teach students, supporting their individual needs and developing their knowledge, skills, and understanding.
2. Build positive working relationships with students and staff.
3. Take pastoral responsibility for a small tutor group.
4. Support students in preparing to move beyond Malden Oaks.
5. Implement effective Safeguarding practice.

### **5 MAIN RESPONSIBILITIES OF JOB**

#### **CURRICULUM**

1. Effectively teach students according to their needs, and in line with the relevant curriculum and best practices.
2. Identify appropriate external qualifications and accreditations for students.
3. Remain up to date with developments in your subject.
4. Work with colleagues across Malden Oaks provisions to ensure consistency in delivery.

#### **STUDENTS**

5. Build positive effective relationships with students.
6. Support positive peer relationships.
7. Support students in developing in each of The 4 As; Attachment, Achievement, Altruism and Autonomy
8. Maintain accurate records of student progress.
9. Undertake the role of form tutor for a small group, typically 6-8 students.
10. Support students with exploring options for, and applying to, employment and/or further study.

#### **PARENTS and CARERS**

11. Foster close supportive links between parents/carers and Malden Oaks.
12. Coordinate regular meetings for students and parents/carers (and others as appropriate).
13. To involve parents/carers in the target setting and review included in students' meeting notes.

#### **OTHER RESPONSIBILITIES**

14. Keep up to date with developments and procedures by attending any relevant training, including INSET days.
15. Maintain a good awareness and understanding of Safeguarding, in line with the school's policies and procedures.
16. Undertake any other duties that may reasonably be required.

All teachers are expected to adhere to the Teachers' Standards which can be found at

<https://www.gov.uk/government/publications/teachers-standards>

## **Person Specification: Biology teacher**

	<b>Essential</b>	<b>Desirable</b>
<b>(1) Qualifications</b>	<p>(a) A relevant degree.</p> <p>(b) Qualified Teacher Status (QTS) <b>or</b> Qualified Teacher Learning and Skills (QTLS) status and current membership of the Society for Education and Training</p>	
<b>(2) Experience</b>	<p>(a) At least 3 years' recent experience of teaching Biology to KS4 and/or KS5 students.</p> <p>(b) Experience of teaching students with emotional needs and/or social communication needs.</p> <p>(c) Experience of delivering practical science in a safe and effective manner</p>	<p>Experience of post-16 teaching</p> <p>Experience of administering the A Level Biology Practical Endorsement</p> <p>Experience of providing pastoral support including working with parents/carers</p>
<b>(3) Knowledge and Abilities</b>	<p>(a) Ability to motivate and encourage students, promoting high standards and quality delivery.</p> <p>(b) Clear knowledge and understanding of the current requirements for teaching Biology at KS4/5.</p> <p>(c) The ability to work with students with a range of abilities within a small group.</p> <p>(d) Excellent communication and organisational skills.</p>	<p>Ability to teach other subjects to KS5 students</p>