

16-19 BURSARY POLICY

JANUARY 2022

HEADTEACHER

Samantha Axbey

WEBSITE AND MAIN EMAIL

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MALDEN OAKS KS4

T: 020 8289 4664/ 020 8289 4665

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Introduction

The 16-19 Bursary has been set up by the Government to support students continue in full time education. The fund is designed to help those who are facing obstacles to completing education, overcome them and we welcome applications from all students or parents on their behalf. All applications will be considered in strictest confidence. Support for each student can be up to £1200 dependent upon need.

Who is eligible?

To apply you must fit the following criteria;

1. Aged over 16 and under 19 as at 31st August 2021 for this school year
 - a. If you're over 19;
 - i. An application can still be made if continuing the same course started between 16-18 or;
 - ii. Have an EHCP
2. Be a UK resident or registered asylum seeker
3. Either;
 - a. Be a vulnerable student, i.e. ;
 - i. Those in care
 - ii. A care leaver
 - iii. Get one of the following benefits in your name;
 1. Income Support
 2. Universal Credit
 3. Disability Living Allowance
 4. Personal Independence Payments
 5. Employment and Support Allowance
 - b. Have household income below £25,000 or are experiencing financial difficulties
4. Need the funds for educational purposes

What can the funds be spent on?

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While not an exhaustive list, some ideas on what you could apply for support for funding with;

- ★ Travel card or Bus pass
- ★ School books
- ★ Educational Trips
- ★ Meals

What evidence is required?

If you are classed as vulnerable you may not need to supply evidence, this will be reviewed upon receipt of your application.

For those with a household income of less than £25,000 the following letters may be used as supporting evidence;

- Income Support benefit
- Jobseekers Allowance
- Child Tax Credit
- Universal Credit
- Pension Guarantee
- Employment and Support Allowance
- Support under the Immigration and Asylum act

Other factors may also be considered such as number of siblings or dependents within the family, distance to school and actual participation costs of a course. Further evidence may be requested subject to this review.

For those who are experiencing financial difficulties please complete the form and provide an outline of what hardships are being faced. All reasonable requests will be considered.

Receipt of the bursary

Depending on the nature of the request, any bursary granted will be made in kind. For example If support is granted for assistance with transportation costs, a travel card or bus pass could be issued. If for reading books, the books will be purchased and given to the student. If a cash award is made then it must be paid to a bank account in the students own name. Other recipients will be considered for exceptional reasons. Fulfilling the bursary and the nature of the support will be at Malden Oaks discretion.

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Malden Oaks
School & Tuition service

Making the **MOST** of every day

How do I apply?

To apply please complete [the form](#) which will then be considered by the Head teacher Samantha Axbey.

Appeals

If you have a complaint about how your application was processed or the outcome of it please use the [complaint process](#) hosted on the Malden Oaks website.

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We are proud to provide high quality alternative provision
for Kingston & Richmond students aged 11 to 18